



The Preserve on Anastasia Island Condominium Association, Inc.  
1000 Harbour Vista Circle  
Saint Augustine, Florida 32080  
904.471.5818 option-1

7/17/2024

**NOTICE OF ANNUAL  
Fire Alarm Inspections**

Dear Owner/Occupant of the Preserve on Anastasia Island Condominium,

We are having our annual interior fire alarm inspection 8.5.24 through 8.8.24 beginning at 9:00am. We are asking for your cooperation with access to your unit, if needed.

Most owners/residents have provided management with a key to their unit. If you have not provided the office with a current key please call and let Gail or Kathy know what arrangements you will be making for access.

If you must make special arrangements for a pet or you would like to be home during the inspections, we have included a schedule. We cannot give you a specific time of day other than it will be between 9:00am and 1:00pm.

The fire panel inspectors will be gaining access to the unit in each building that holds the main fire panel box. They will only gain interior access to the other units in that building if the main fire panel detects a problem. **PLEASE BE AWARE: the process for the fire alarm inspection involves turning the alarms on and THEY ARE VERY LOUD and startling! It will only be for a short period of time but please be prepared (smoke detectors are separate from the fire alarm and are the owners' responsibility to maintain) make sure your smoke detectors are working properly for your safety and the safety of your neighbors.**

Thank you for your cooperation with this necessary inspection.  
Sincerely,

Gail Griswold, CAM  
904.471.5818 option-1

The following is the schedule for the Fire Alarm Inspection, subject to change:

***Monday 8-5-24 Bldgs. 11, 13, 15, 17, 19, 21, 23, 29***

***Tuesday 8-6-24 Bldgs. 25, 27, 31, 33, 35, 37, 39***

***Wednesday 8-7-24 Bldgs. 14, 16, 20, 24, 26, 28, 32***

***Thursday 8-8-24 Make up day for units needing repair or missed.***